

VTL/CS/18-19/

5 SEPT 2018

BSE Ltd.  
Corporate Relationship Department  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building  
P.J.Towers, Dalal Street,  
Fort,  
**MUMBAI-400 001**

The Manager,  
Listing Department,  
The National Stock Exchange of India Ltd,  
Exchange Plaza, C-1, Block G,  
Bandra Kurla Complex,  
Bandra (E),  
**MUMBAI-400 051**

**Company's Scrip Code: 517015**

**Company's Scrip Code: VINDHYATEL**

Dear Sirs,

**Sub: Intimation pursuant to Regulation 30 of SEBI (LODR) Regulations, 2015**

Pursuant to Regulation 30 of SEBI (LODR) Regulations, 2015, we submit herewith the copy of letter/circular (alongwith necessary annexure/form if any) sent to the relevant shareholders holding shares in physical form through registered/speed post, with regard to:

- (1) Mandatory furnish of PAN and Bank Account details for update in the Shareholders' records with Company/RTA in compliance with SEBI Circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20<sup>th</sup> April, 2018 and SEBI Circular no. SEBI/HO/MIRSD/DOS3/CIR/P/2018/115 dated 16<sup>th</sup> July, 2018; and
- (2) Apprising the shareholders that the transfer of shares held by them in physical form will be discontinued w.e.f. 5<sup>th</sup> December, 2018 as per Regulation 40(1) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended vide SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 dated 8<sup>th</sup> June, 2018 read with BSE Circular No.LIST/COMP/15/2018-19 dated 5<sup>th</sup> July, 2018 and NSE Circular No.NSE/CML/2018/26 dated 9<sup>th</sup> July, 2018.

Kindly take the same on record and acknowledge the receipt.

Thanking you,

Yours faithfully,  
For Vindhya Telelinks Limited

  
(Satyendu Pattnaik)  
Company Secretary

Encl: As above.

**IMPORTANT AND URGENT FOR IMMEDIATE ACTION**

Date : 04.09.2018

Dear Shareholder,

**Unit: Vindhya Telelinks Limited**

**Sub: Requirement of updation of KYC details of registered shareholders and mandatory dematerialisation for transfer of securities**

We refer to the SEBI circular no.SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018 and SEBI Circular no.SEBI/HO/MIRSD/DOS3/CIR/P/2018/115 dated 16th July, 2018, in which SEBI has directed to all the listed Companies to record the PAN and BANK ACCOUNT details of all their shareholders holding shares in physical mode through their Registrar and Share Transfer Agent (RTA) and SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 dated 8th June, 2018 read with BSE Circular No. LIST/COMP/15/2018-19 dated 5th July, 2018 and NSE Circular No.NSE/CML/2018/26 dated 9th July, 2018 on mandatory dematerialization for transfer of securities.

We, therefore, request you to send us the following documents in order to update your PAN card, bank account and other details in the Company's records and take note of the following :

**A. Updation of PAN of the registered and/or joint shareholders:**

- Self-attested legible copy of PAN card.
- If the shareholder is a resident of Sikkim, the shareholder is required to submit a valid Identity proof issued by the Government.

**B. Updation of Bank Account details of the registered shareholder:**

**1. In case wherein the original cancelled cheque leaf has the shareholder's name printed:**

- For address proof: Self-attested legible copy of Aadhar/passport/utility bill (not older than 3 months).
- Original cancelled cheque leaf containing the Bank A/c No., Bank Name, type of account, IFSC Code, MICR Code and the name of the shareholder printed on the cheque leaf.

OR

**2. In cases wherein the cancelled cheque leaf does NOT contain the shareholder's name printed on it:**

- For address proof: Self-attested legible copy of Aadhar/passport/utility bill (not older than 3 months).
- Original cancelled cheque leaf containing the details, Bank A/c No., Bank Name, type of account, IFSC Code, MICR Code.
- Legible copy of the first and last page of bank passbook/bank statement specifying the KYC details of the registered shareholder such as the name, address, bank account number and the bank statement not older than 3 months, etc. duly attested by the Bank Manager under his signature, name, employee code, designation, bank seal & address stamp, Phone no. and date of attestation.

**As directed by SEBI, in case of failure to register the PAN and bank account details as aforesaid, any transaction in the securities of the Company shall be subject to enhanced due diligence by the Company/RTA, as may be prescribed. Also, it may be noted that issue of payment instruments without bank details may be disallowed.**

We would also like to register other KYC details such as email id, mobile number and nomination. In this context, we request you to kindly fill in the details as mentioned in form for updation of shareholder's details attached herewith and forward the same along with all the supporting documents based on requirements considering the below mentioned points.

**C. Updation of Email id:** Email-id of the registered shareholder for all future communication in electronic mode (Go Green Initiative).

**D. Registration of Mobile No.:** Mobile no. of registered shareholder for future direct communication.

**E. Registration of Nomination :** You are requested to register the Nomination (Form SH-13) to your folio attached with the KYC Form. Nomination form is also available at <http://www.vtlrewa.com/pdf/SH-13-Nomination-Form.pdf> and [www.linkintime.co.in](http://www.linkintime.co.in).

We request you to kindly forward duly filled in KYC form along with copies of supporting documents for all the "Required" remarks within 21 days from the date of this letter. Single copy of supporting documents is sufficient for updating multiple subjects.

**F. Shareholder(s), please note that request(s) for transfer of shares in physical form will be considered upto 5th December, 2018, subsequently any request for transfer of shares (except request related to transmission or transposition of securities) shall not be processed. This intimation is in accordance with SEBI Notification dated 8th June, 2018 read with BSE circular dated 5th July, 2018 and NSE Circular dated 9th July, 2018, copy available on the Company's website [www.vtlrewa.com](http://www.vtlrewa.com). Accordingly, you are advised to dematerialize your entire physical shareholding in the Company. To know the process for dematerialization please visit <http://www.vtlrewa.com/pdf/Mandatory-Dematerialization-for-Transfer-of-Securities-VTL.pdf> or contact us.**

Thanking you,

Yours faithfully,  
For Link Intime India Pvt. Ltd.

Sd/-  
Authorised Signatory

KYC FORM

To  
**Link Intime India Private Limited**  
 C 101, 247 Park, L.B.S.Marg, Vikhroli (West), Mumbai - 400083.  
 Unit: **VINDHYA TELELINKS LIMITED**

Date:

Folio No:

No of Shares:

Dear Sir/Madam,

I/We refer to your circular dated September 4, 2018 and based on the required details to be updated please find the below documents.  
 I /We also request you to record contact number(s) and email id(S) for future communications.

Name of the shareholder(s)	PAN (A)	Bank details (B)	Specimen Signature (C)	Email ID (D)	Mobile No. (E)	Nominee Details (F)

Based on the above data, we are forwarding herewith the required supporting documents by ticking in the appropriate checkbox below for all the fields where the status is shown as 'Required' in the above table).

**A For registering PAN of the registered and/or joint shareholders (as applicable)**

Registered shareholder     Joint holder 1     Joint holder 2     Joint holder 3 (self-attested copy for all Shareholders attached)

**B For registering Bank details of the registered shareholder**

Aadhar/Passport/utility bill     Original cancelled cheque leaf     Bank Passbook/Bank Statement

**C For registering the Specimen Signature of registered and/or joint shareholders (as applicable)**

Affidavit     Banker verification     Original cancelled cheque leaf     Bank Passbook/Bank Statement (for all Shareholders attached)

**D For Updating the email id:** \_\_\_\_\_

**E: Mobile No:**

**F For registering the nominee details by the registered shareholder**

Form SH-13 (Nomination registration form attached)

**Note:- For residents of Sikkim instead of PAN provide Aadhar Card/Voters Card/Driving License/Passport or any other identity proof issued by Govt.**

I /We hereby state that the above mentioned details are true and correct and we consent towards updating the particulars based on the self-attested copies of the documents enclosed with this letter by attesting my/our signature(s) to it

Sign: \_\_\_\_\_ Sign: \_\_\_\_\_ Sign: \_\_\_\_\_ Sign: \_\_\_\_\_  
 Registered holder                      Joint holder 1                      Joint holder 2                      Joint holder 3

Mr/Ms/Mrs:	Serial No.:	Date of Printing : 04/09/2018
		Unit: